

**LONDON BOROUGH OF TOWER HAMLETS**

**MINUTES OF THE GRANTS DETERMINATION (CABINET) SUB-COMMITTEE**

**HELD AT 5.07 P.M. ON TUESDAY, 9 MAY 2017**

**MP702, 7TH FLOOR, TOWN HALL, MULBERRY PLACE, LONDON E14 2BG**

**Members Present:**

|                             |  |
|-----------------------------|--|
| Mayor John Biggs (Chair)    | (Executive Mayor)  |
| Councillor Sirajul Islam    | (Statutory Deputy Mayor and Cabinet Member for Housing Management & Performance) |
| Councillor Rachael Saunders | (Deputy Mayor and Cabinet Member for Education & Children's Services)            |

**Others Present:**

|                     |  |
|---------------------|--|
| Councillor MD Mukit | (Chair of Grants Scrutiny Sub Committee) |
|---------------------|--|

**Guests Present:**

|                |   |
|----------------|---|
| Representative | Wadajir project                           |
| Elvis Langley  | Tower Hamlets CVS                         |
| Alex Nelson    | Voluntary Sector Children and Youth Forum |

**Officers Present:**

|                   |  |
|-------------------|--|
| Muhibul Hoque     | – (Strategy, Policy and Performance Officer)                   |
| Zena Cooke        | – (Corporate Director, Resources)                              |
| Steve Hill        | – (Head of Benefits Services)                                  |
| Judith St John    | – (Acting Divisional Director, Sports, Leisure and Culture)    |
| Christine McInnes | – (Divisional Director, Education and Partnership, Children's) |
| Terry Parkin      | – (Consultant on behalf of Childrens Directorate)              |
| Antonella Burgio  | – (Democratic Services)  |

**1. APOLOGIES FOR ABSENCE**

No apologies for absence were received.

**2. DECLARATIONS OF INTERESTS**

No declarations of disclosable pecuniary interests were made.

### **3. UNRESTRICTED MINUTES**

The minutes of the meetings held on 14<sup>th</sup> and 28<sup>th</sup> March were agreed and approved as a correct record.

### **4. CONSIDERATION OF PUBLIC SUBMISSIONS**

There were no requests to make submissions relating to the agenda from members of the public.

### **5. EXERCISE OF MAYORAL DISCRETIONS / INDIVIDUAL MAYORAL DECISIONS**

No urgent decisions had been discharged individually by the Mayor since the Sub Committee meeting on 28 March 2017.

### **6. REPORTS FOR CONSIDERATION**

#### **6.1 Update on Progress of the Tower Hamlets Education Partnership (THEP)**

Terry Parkin on behalf of Children's Services Directorate presented the report which updated the Sub Committee on progress toward the establishment of an education partnership in the Borough. This body would provide a means of securing high quality educational outcomes for children in the context of reducing Government funding.

The Chair invited comments from Elected Members.

The Chair of Grants Scrutiny Sub Committee (GSSC) relayed the written comments of GSSC Members and highlighted concerns around potential job losses and frequency of Board meetings.

Councillor Saunders indicated that she supported the scheme in principle but there were some concerns around sufficiency of funding on a per child basis and the framework in terms of resilience and equivalence to current provisions.

#### **RESOLVED**

1. That the progress in setting up the local model be noted.
2. The proposed framework for the discharge of future accountabilities be approved

#### **6.2 Mayor's Cup Community Grants 2016**

Judith St John Acting Divisional Director, Sports, Leisure and Culture presented the report which informed the Sub Committee of the framework around the delivery of a football tournament aimed at local football

organisations. Costs of the tournament were covered by private sponsorship from local business and contractors.

The legal advisor confirmed that the award was not a grant as the Council did not have discretion in making the money awards, however the tournament was known as 'the Mayor's Cup'.

The Chair invited comments from Elected Members.

The Chair of GSSC relayed the comments of GSSC Members relating to poor gender representation were noted and supported by Members of the Sub Committee. Members recommended that future tournaments explore how better to include women.

### **RESOLVED**

1. That it be noted that the Mayor's Cup Community Grants are funded through sponsorship money from the organisation of the tournament.
2. That it be noted that the value of the sponsorship provided by the tournament sponsors is commercially sensitive and there is no agreement in place with sponsors to make this information publicly available.
3. That it be noted that 33 grant applications were received with 23 being successful. A total of £17,250 was allocated in grant money, with each successful recipient organisation receiving £750.

### **6.3 Event Fund 2017/18 - Revised Guidelines and Criteria and Application Form**

Judith St John Acting Divisional Director, Sports, Leisure and Culture presented the report which concerned proposals to simplify the procedures to apply for small arts events funding and make it more accessible to the community.

The Chair invited comments from Elected Members.

GSSC written comments supporting facilitating access were noted. GDSC Members also indicated that they supported the proposal.

### **RESOLVED**

That the following documents be approved:

Appendix A: - Event Fund Guidelines and Criteria

Appendix B: - EF1 Applications £501 to £2500

Appendix C: - EF2 Applications up to £500

**6.4 Event Fund - Report on Event Fund Awards 2016-17 Quarter 3**

Judith St John Acting Divisional Director, Sports, Leisure and Culture presented the report which provided monitoring information for grants made for small scale events in the period October – December 2016.

The Chair invited comments from Elected Members.

The comments of GSSC concerning the geographical spread of the awards and suggestions for the development of online evaluation forms were noted. GDSC Members indicated that they had no comments that they wished to make.

**RESOLVED**

That the report be noted.

**6.5 Crowdfunding Initiative -Match Funding Decision Making Process**

Steve Hill, Head of Benefits Services presented the report which concerned an agreement that the Council has entered into with the crowdfunding portal, Spacehive, to pilot support to local VCS organisations who wish to raise funding for projects via the internet (crowdfunding). The Council will make available match-funding through its Innovation Fund to successful organisations that submit an application and meet relevant criteria. Awards made would be reported and monitored through the Sub-Committee

The Chair invited comments from Elected Members.

The written comments of GSSC and the comments of GDSC Members in support of the proposals were noted.

**RESOLVED**

1. That the process for awarding match-funding for crowdfunded projects through the Innovation Fund as detailed in paragraph 3.8 and 3.9 be agreed.
2. That the Corporate Director Resources, be authorised, after consultation with an officer panel including an external grant funder, to determine all match funding issues and to report quarterly to the Grants Determination Sub-Committee.
3. That the criteria for the Innovation Fund and related information set out in the fact sheet for the Innovation Fund as detailed in Appendix A be approved.

**6.6 MSG Quarterly Performance Monitoring Report (Jan- Dec 2017)**

Steve Hill, Head of Benefits Services presented the report and addendum which provided performance updates for Period 6 (January to March 2017)

covering projects performance rated Red and Amber. An addendum was tabled to reflect the most up-to-date position on the projects and this information was also provided verbally to GSSC on 3<sup>rd</sup> May 2017.

The comments of GSSC in relation to premises issues and late submission of performance data were noted.

The Chair:

- noted the property updates provided verbally by the Business Support Manager on behalf of the Divisional Director for Property and Major Projects
- recommended that discussions to regularise property arrangements for all projects should be pursued so that all anomalies may be resolved.
- agreed to receive comments at the meeting from representatives of Wadajir project, Tower Hamlets CVS and Voluntary Sector Children and Youth Forum relating to property matters.

On the basis of the rationale provided in the report against each of the areas reported, the Sub Committee agreed the following recommendations:

## **RESOLVED**

1. *That the following funding decisions which relate to property issues be agreed:*

### Recommendation 1

That grant funding continue to be suspended until confirmation that Children Education Group have entered into the lease agreement.

### Recommendation 2

That, as detailed in the 14<sup>th</sup> March 2017 Grants Determination (Cabinet) Sub-Committee, payment of grants be suspended as no confirmation of property arrangements has been received from the Bethnal Green Weightlifting Club by the 9<sup>th</sup> May 2017.

### Recommendation 3

That (in acknowledgement of the developments for 82 Russia Lane and) whilst the revised Heads of Terms are devised and sent to Black Women's Health and Family Support, the quarterly MSG payments continue to be paid quarterly in advance, subject to satisfactory MSG performance ratings.

### Recommendation 4

That (in acknowledgement of the developments for 82 Russia Lane) whilst the revised Heads of Terms are devised and sent to Age UK East London, the quarterly MSG payments continue to be paid quarterly in advance, subject to satisfactory MSG performance ratings.

### Recommendation 5

That,

- a) in view of the ongoing work relating to premises issues and ongoing review of arrangements of Pollyanna Training Theatre, no

payments be made and the project be Red rated until the satisfactory outcome of the review (including premises arrangements).

b) in the event that the review is concluded satisfactorily and in light of underperformance in respect of the project beneficiaries discussed at Grants Spotlight Review Panel on 28<sup>th</sup> April 2017, performance then be Amber rated.

#### Recommendation 6

That MSG payments continue to be suspended to Our Base LTD until an appropriate property agreement is in place. That the organisation be given until the next Grants Determination Sub Committee (GDSC) meeting (20<sup>th</sup> June 2017) to confirm their intention of entering into an appropriate agreement, at market rate.

#### Recommendation 7

That, since the process for preparing a licence is underway, MSG payments to Family Action continue to be paid monthly in arrears pending the appropriate premises agreement being signed.

2. *That the following funding decisions, which concern issues arising from an audit of premises agreements relating to buildings in which the Council has an interest, be agreed:*

#### Recommendation 8

That, MSG payment continues to be paid to the Legal Advice Centre whilst the survey is undertaken and revised Heads of Terms are offered to the organisation, given that the Legal Advice Centre had an existing lease and discussions on the lease between the Council and the organisation have just commenced.

#### Recommendation 9

That,

- a) given that Tower Hamlets Community Transport had an existing lease and the Council has yet to commence liaison with the organisation on premises issues arising from the audit, MSG payment continues to be paid whilst the survey is undertaken and revised Heads of Terms are offered to the organisation.
- b) it be noted that a further update will be provided at the Grants Determination (Cabinet) Sub-Committee meeting on 20<sup>th</sup> June 2017.

#### Recommendation 10

That:

- a) Since Wadajir are waiting for a resolution between the Teviot Community Hall TRA and Council concerning permission for Wadajir to hire the facilities, that MSG payment continues to be paid whilst discussions take place between the council and the TRA on the use of the Teviot Community Hall.
- b) it be noted that a further update will be provided at the June Grants Determination (Cabinet) Sub-Committee meeting.

Recommendation 11

That:

- a) MSG payment continues to be paid to 'Splash; whilst discussions take place between the Council and the St Vincent's Porta-cabin TRA on the shared use of the premises.
- b) it be noted that a further update will be provided at the June Grants Determination (Cabinet) Sub-Committee meeting.

Recommendation 12

That:

- a) given the spread of premises used by Tower Hamlets Youth Sports Foundation across the borough, MSG payment continues to be paid whilst the organisation gathers appropriate premises agreements from the various venues from which they deliver.
- b) it be noted that a further update will be provided at the June Grants Determination (Cabinet) Sub-Committee meeting.

Recommendation 13

That given the successful conclusion of the City Gateway project delivered at Harford Street Multicentre on 31 March 2017, the final payment of MSG be released to City Gateway on production of the booking form for the premises.

Recommendation 14

That:

MSG payments be released for this quarter to Community of Refugees from Vietnam - East London – Home School Liaison Project but the organisation be advised that a completed booking form for the use of the Aberfeldy Centre must be provided before the next Grants Determination (Cabinet) Sub Committee meeting on 20<sup>th</sup> June 2017, or future MSG payments will be suspended until a completed booking form is provided.

Recommendation 15

That:

- a) Given, the lease renewal is at an advanced stage, MSG payments to Citizens Advice Bureau(CAB) be released for this quarter but
- b) the CAB must provide a completed lease before the next Grants Determination (Cabinet) Sub Committee meeting or their future MSG payments will be suspended until the lease is signed.

3. *That the following decisions relating to performance matters be agreed:*

Recommendation 16 –

That:

- a) it be noted that the following organisations have submitted late performance monitoring returns for Period 6, however their returns have been evaluated and Green performance rated.  
Teviot British Bangladeshi Association (TBBA)

Island House Community Centre (three projects)  
Shadwell Basin Outdoor Activity Centre  
Betar Bangla Ltd

- b) that it be noted that Our Base LTD have suspended project delivery and for this reason be Red performance rated.
- c) that it be noted that Osmani Trust - Saathi Family Support Programme submitted a late return and have performance issues that require further work, their performance be Red rated
- d) it be noted that the Bethnal Green Weightlifting Club failed to submit a performance monitoring return for Period 6 within deadline and as a consequence their performance be Red rated.
- e. that the above three organisations be Red rated and MSG payments be suspended.

#### Recommendation 17

That having received subsequent confirmation that the Princes Trust have achieved getting four participants into work and in so doing have thereby achieved their performance target for the quarter; the Princes Trust be Green rated for performance for Period 6 and receive the appropriate grant payment in accordance with procedure.

#### Recommendation 18

In light of Toynbee Hall's engagement with the Council regarding performance and their confirming delivery of five workshops already in the current quarter together with five more planned before the end of quarter 7, it is agreed that Toynbee Hall be Amber rated for this project and receive two thirds payment in accordance with procedure.

#### Recommendation 19

That in acknowledgment of current performance and subsequent engagement with the Council in this regard, the Green Candle Dance Company be Amber rated for performance and receive two thirds payment in accordance with procedure.

#### Recommendation 20

That The Somali Parents and Play Association – Somali Women Engagement project, in acknowledgement of their engagement with the Council in regard to performance and subsequent Green performance rating, be awarded their final quarterly payment less £417.49 in respect of the project underspend as the project as now concluded.

#### Recommendation 21

That it be noted that the debtor issue reported in the main report concerning Routeways to Employment and Welfare Advice Services – Bromley By Bow Centre has been resolved. Bromley by Bow Centre is Green performance rated and therefore the organisation will receive their full MSG payment for the quarter.

#### Recommendation 22



That in acknowledgement of the engagement with the Council on 28 April 2017, Grants Spotlight Review panel considered the significant variation request in relation to the proposed reduction in delivery to beneficiaries, as the panel concluded that the request required further work before it could be brought to Grants Determination Sub-Committee, it be agreed that Cubitt Town Bangladeshi Cultural Association be Amber rated for performance for Period 6, pending the outcome of their significant variation request and receive two thirds payment in accordance with procedure for this quarter.

*4. That the following decisions relating to significant variation requests be agreed:*

Recommendation 23

That the Bromley by Bow Centre grant agreement be varied to remove the requirement for evening and weekend advice sessions in response to customer demand.

Recommendation 24:

That, following engagement with the Council on 28 April 2017, the variation request to retrospectively increase fees from £5 to £6 in respect of The Half Moon Young Peoples Theatre project be agreed and the grant agreement be varied accordingly.

**7. ANY OTHER UNRESTRICTED BUSINESS CONSIDERED TO BE URGENT**

Nil items

The meeting ended at 6.10 p.m.

Mayor John Biggs, Chair,  
Grants Determination (Cabinet) Sub-Committee